



CapaBuil.com

Empowering People

**NEW FLEXI NITA-CERTIFIED NATIONAL CPD TRAINING CALENDAR**

**JAN-JUNE 2022**

**TRUSTED TRAINING PARTNER**

**WE DON'T CANCEL OR POSTPONE EVENTS**

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## EARN QUALITY CPD HOURS IN THE FOLLOWING DISCIPLINES

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*Trusted Training Partner !!*

We Do Not Cancel /Postpone Events | Free Online Seminars

## FINANCE LEADERSHIP (PFM) & GOVERNANCE EXCELLENCE

**Overall Training Objective** – Quality Ethical Governance Towards Institutional Relevance & Sustainability

### Benefits of CapaBuil Training

- a) Book Any Venue And Reschedule Anytime In Line With Your Schedule
- b) All Events Take Place Regardless Of Quorum And You Will Earn CPD Hours
- c) Practical Delivery And After Training Support
- d) Relevant Tests, Case Studies And Group Discussions
- e) Free Weekly Online Seminars On Relevant Topics

### Fee Structure Net of 16% VAT: Choose your Option

7 Days	10 days	16 days	22 days	30 days
KES. 89,850	KES. 105,850	KES. 159,850	KES. 219,850	KES. 279,850

## FINANCE LEADERSHIP (PFM) & GOVERNANCE EXCELLENCE

MONTH	WEEK	EVENT	VENUE
JAN 2022	02-08 09-15 16-22 23-29 30 Jan - 5 Feb	<b>LGCP 301:</b> THE PUBLIC FINANCE LEGAL & REGULATORY FRAMEWORK, NEW DATA PROTECTION ACT & PEFA EVALUATIONS – ROLE OF THE BOARD, AUDITORS & MANAGEMENT	MOMBASA   KISUMU   NAKURU
FEB 2022	6-12 13-19 20-26 27 Feb – 5 Mar	<b>LGCP 102:</b> INFLUENCING POSITIVE RESULTS BEYOND: PUBLIC FINANCE GOVERNANCE, PFM LAWS, PROCUREMENT, PUBLIC SECTOR DATA ANALYTICS, REPORTING & AUDIT TRAINING	MOMBASA   KISUMU   NAKURU
MAR 2022	06-12 13-19 20-26 27 Mar – 2 Apr	<b>LGCP 103:</b> EFFECTIVE FINANCE LEADERSHIP, PFM, BUILDING DATA INFRASTRUCTURE & MANAGEMENT FOR CITIZEN VALUE GROWTH - EMERGING ROLE OF THE BOARD & AUDIT COMMITTEE DURING UNCERTAINTY	MOMBASA   KISUMU   NAKURU
APR 2022	03-09 10-16 17-23 24-30	<b>LGCP 305:</b> INVESTMENT & FUNDRAISING FOR GOVERNMENT & STATE CORPORATIONS FOR EFFECTIVE PFM REFORMS – BUDGET EXPENDITURE & REVENUE OPTIMIZATION	MOMBASA   KISUMU   NAKURU
MAY 2022	01-07 08-14 15-21 29 May – 4 Jun	<b>LGCP 104:</b> BOARD FINANCE LEADERSHIP, BOARD COMMITTEES & CEO PERFORMANCE EVALUATION AND PERFORMANCE ENHANCEMENT IN PRACTICE	MOMBASA   KISUMU   NAKURU
JUN 2022	05-11 12-18 19-25 21-27 26 Jun – 2 Jul	<b>LGCP 306:</b> LEADERSHIP PULSE - CORPORATE LEADERSHIP SKILLS INVENTORY FOR PFM SUCCESS – ESTABLISHING LEADERSHIP LEVELS – ROLE OF BOARD & SENIOR MANAGEMENT	MOMBASA   KISUMU   NAKURU
JUL 2022	03-09 10-16 17-23 24-30	<b>LGCP 307:</b> PRACTICAL FINANCE LEADERSHIP – INTEGRATING MODERN PFM PRACTICE WITH VERIFIED THEORY –BUILDING ON PUBLIC SECTOR DATA ANALYTICS FOR LEADERSHIP SUCCESS	MOMBASA   KISUMU   NAKURU

## EXCEL DATA MODELING ANALYTICS & POWER BI

**Overall Training Objective:** Drive business relevance and sustainability through fact based empirical creativity

### Benefits of CapaBuil Training

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## EXCEL DATA MODELING, ANALYTICS & POWER BI

MONTH	WEEK	EVENT	VENUE
JAN 2022	02-08 09-15 16-22 23-29 30 Jan - 5 Feb	<b>DSCE 101:</b> EXCEL DATA MODELS, REPORTS, DASHBOARDS & ANALYTICS	MOMBASA   KISUMU   NAKURU
FEB 2022	6-12 13-19 20-26 27 Feb – 5 Mar	<b>DSCE 102:</b> EXCEL MODELLING, POWER QUERY FUNDAMENTALS & DATA ANALYTICS ESSENTIALS FOR BEGINNERS	MOMBASA   KISUMU   NAKURU
MAR 2022	06-12 13-19 20-26 27 Mar – 2 Apr	<b>DSCE 103:</b> ANALYTICS-EXCEL SPREADSHEET DATA MODELLING & FOUNDATIONS OF EXCEL POWER BI DESKTOP FOR MODERN DASHBOARD REPORTING	MOMBASA   KISUMU   NAKURU
APR 2022	03-09 10-16 17-23 24-30	<b>DSCE 104:</b> EXCEL POWER BI A-Z: HANDS-ON POWER BI TRAINING FROM BEGINNERS TO ADVANED	MOMBASA   KISUMU   NAKURU
MAY 2022	01-07 08-14 15-21 29 May – 4 Jun	<b>DSCE 105:</b> SUPER-ADVANCED EXCEL-POWER BI & POWER QUERY PRACTICAL TRAINING	MOMBASA   KISUMU   NAKURU
JUN 2022	05-11 12-18 19-25 21-27 26 Jun – 2 Jul	<b>DSCE 107:</b> EXCEL FINANCIAL MODELING TECHNIQUES & POWER BI FUNDAMENTALS	MOMBASA   KISUMU   NAKURU
JUL 2022	03-09 10-16 17-23 24-30	<b>DSCE 702:</b> THE 1ST ANNUAL SUPERCHARGE EXCEL MASTER CLASS FOR SEASONED & HEAVY EXCEL USERS	MOMBASA   KISUMU   NAKURU

## SPECIALISED EXCEL & FINANCE

**Overall Training Objective:** Drive business relevance and sustainability through fact based empirical creativity

### Benefits of CapaBuil Training

- Book Any Venue And Reschedule Anytime In Line With Your Schedule
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SPECIALISED EXCEL & FINANCE			
DATE	WEEK	EVENT	VENUE
JAN 2022	02-08 09-15 16-22 23-29 30 Jan - 5 Feb	<b>DSCE 201:</b> CAPITAL BUDGETING, FINANCIAL ANALYSIS, MODELING & CORPORATE VALUATION	MOMBASA   KISUMU   NAKURU
FEB 2022	6-12 13-19 20-26 27 Feb – 5 Mar	<b>DSCE 202:</b> CORPORATE FINANCE, CASH & TREASURY MANAGEMENT	MOMBASA   KISUMU   NAKURU
MAR 2022	06-12 13-19 20-26 27 Mar – 2 Apr	<b>DSCE 203:</b> BUDGET ANALYTICS: EXCEL POWER BI & POWER QUERY TRAINING	MOMBASA   KISUMU   NAKURU
APR 2022	03-09 10-16 17-23 24-30	<b>DSCE 204:</b> FINANCIAL REPORTING STANDARDS PRACTICAL MASTERCLASS	MOMBASA   KISUMU   NAKURU
MAY 2022	01-07 08-14 15-21 29 May – 4 Jun	<b>DSCE 205:</b> FINANCE STRATEGY, CASHFLOW FORECASTING AND LIQUIDITY RISK ANALYSIS & MANAGEMENT	MOMBASA   KISUMU   NAKURU
JUN 2022	05-11 12-18 19-25 21-27 26 Jun – 2 Jul	<b>DSCE 206:</b> ADVANCED EXCEL FOR SENIOR MANAGERS	MOMBASA   KISUMU   NAKURU
JUL 2022	03-09 10-16 17-23 24-30	<b>DSCE 207:</b> RESEARCH DESIGN, DATA MANAGEMENT & STATISTICAL ANALYSIS (SPSS & ODK)	MOMBASA   KISUMU   NAKURU

## ICT & CYBERSECURITY

**Overall Training Objective:** Explore different options to better protect organizations' cyber environment.

### Benefits of CapaBuil Training

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ICT & CYBERSECURITY			
DATE	WEEK	EVENT	VENUE
JAN 2022	02-08 09-15 16-22 23-29 30 Jan - 5 Feb	<b>DSCE 301:</b> CYBERSECURITY THREAT INTELLIGENCE: CLOUD & ERP SYSTEMS PROTECTION	MOMBASA   KISUMU   NAKURU
FEB 2022	6-12 13-19 20-26 27 Feb – 5 Mar	<b>DSCE 302:</b> DATA ACT & REGULATION: DATA PRIVACY, PROTECTION, IMPACT ASSESSMENT & COMPLIANCE	MOMBASA   KISUMU   NAKURU
MAR 2022	06-12 13-19 20-26 27 Mar – 2 Apr	<b>DSCE 303:</b> MODERN FRAUD & DIGITAL FORENSICS & CYBERSECURITY INVESTIGATIONS STRATEGY	MOMBASA   KISUMU   NAKURU
APR 2022	03-09 10-16 17-23 24-30	<b>DSCE 304:</b> FUNDAMENTALS OF IT AUDIT, CYBERSECURITY AUDIT, CAATS DATA MINING & INTERNAL AUDIT ACTIVITIES	MOMBASA   KISUMU   NAKURU
MAY 2022	01-07 08-14 15-21 29 May – 4 Jun	<b>DSCE 305:</b> IFMIS (INTEGRATED FINANCIAL MANAGEMENT INFORMATION SYSTEM), PFM POLICY & IMPLEMENTATION	MOMBASA   KISUMU   NAKURU
JUN 2022	05-11 12-18 19-25 21-27 26 Jun – 2 Jul	<b>DSCE 306:</b> EFFECTIVE IT AUDIT & INCIDENCE REPORT PREPARATION	MOMBASA   KISUMU   NAKURU
JUL 2022	03-09 10-16 17-23 24-30	<b>DSCE 307:</b> HANDS-ON DATA PROTECTION & CYBER SECURITY WORKSHOP	MOMBASA   KISUMU   NAKURU

## TAX, LIQUIDITY & CREDIT CONTROL

**Overall Training Objective:** Achieve Optimized Revenue Growth and Business Liquidity With Robust Tax Compliance Policy and Legal alignment

### Benefits of CapaBuil Training

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KES. 89,850	KES. 105,850	KES. 159,850	KES. 219,850	KES. 279,850

## TAX COMPLIANCE, LIQUIDITY MANAGEMENT & CREDIT CONTROL

DATE	WEEK	EVENT	VENUE
JAN 2022	02-08 09-15 16-22 23-29 30 Jan - 5 Feb	<b>TAX 101:</b> TAX COMPLIANCE STRATEGIES AND IMPLICATION OF THE FINANCE ACT 2021	MOMBASA   KISUMU   NAKURU
FEB 2022	06-12 13-19 20-26 27 Feb – 5 Mar	<b>CRED 201:</b> CASHFLOW GROWTH STRATEGIES, CREDIT PORTFOLIO MANAGEMNET AND DEBT RECOVERY	MOMBASA   KISUMU   NAKURU
MAR 2022	06-12 13-19 20-26 27 Mar – 2 Apr	<b>TAX 102:</b> CORPORATE TAX ACCOUNTING, ITAX SYSTEM AND IMPLEMENTATION OF UNIFIED PAYROLL RETURN	MOMBASA   KISUMU   NAKURU
APR 2022	03-09 10-16 17-23 24-30	<b>CRED 202:</b> ACCOUNTS RECEIVABLE MANAGEMENT, RISK ANALYSIS AND DASHBOARD REPORTING	MOMBASA   KISUMU   NAKURU
MAY 2022	01-07 08-14 15-21 29 May – 4 Jun	<b>TAX 103:</b> TAX PLANNING, TAX RISK MANAGEMENT AND TRANSFER PRICING DOCUMENTATION AND POLICY UPDATES	MOMBASA   KISUMU   NAKURU
JUN 2022	05-11 12-18 19-25 21-27 26 Jun – 2 Jul	<b>CRED 203:</b> CREDIT MANAGEMENT DIGITAL TRANSFORMATION AND INFORMATION MANAGEMENT FOR EFFECTIVE CUSTOMER EXPERIENCE	MOMBASA   KISUMU   NAKURU
JUL 2022	03-09 10-16 17-23 24-30	<b>TAX 104:</b> MANAGING TAX AUDITS, COMPLIANCE CHECKS AND THE TAX PAYER CHARTER	MOMBASA   KISUMU   NAKURU

## AUDIT & CORPORATE RISK CONTROL

**Overall Training Objective:** Build Strong Audit and Corporate Risk Control Systems Across All Business Functions

### Benefits of CapaBuil Training

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## AUDIT & CORPORATE RISK CONTROL

DATE	WEEK	EVENT	VENUE
JAN 2022	02-08 09-15 16-22 23-29 30 Jan - 5 Feb	<b>ABA 101:</b> PLANNING, EXECUTING & COMPLETING A FINANCIAL STATEMENT AUDIT, STATUTORY AUDITS & SYSTEMS AUDIT	MOMBASA   KISUMU   NAKURU
FEB 2022	06-12 13-19 20-26 27 Feb – 5 Mar	<b>ABA102:</b> AUDITING CORPORATE GOVERNANCE, RISK MANAGEMENT & STRATEGY FOR BUSINESS CONTINUITY & SUSTAINABILITY	MOMBASA   KISUMU   NAKURU
MAR 2022	06-12 13-19 20-26 27 Mar – 2 Apr	<b>ABA 103:</b> MANAGING THE INTERNAL AUDIT FUNCTION, PERFORMING AN EFFECTIVE QUALITY ASSESSMENT, AGILE AUDITING, MANAGING THE DYNAMICS & STAYING AHEAD	MOMBASA   KISUMU   NAKURU
APR 2022	03-09 10-16 17-23 24-30	<b>ACCR 201:</b> FRAUD RISK ASSESSMENT, DETERRENCE, DETECTION, DIGITAL FORENSICS, DATA ANALYTICS, FORENSIC AUDIT & INVESTIGATION & INTEGRATING FRAUD INTO AUDIT PROGRAMS	MOMBASA   KISUMU   NAKURU
MAY 2022	01-07 08-14 15-21 29 May – 4 Jun	<b>AEHS 301:</b> ENVIRONMENTAL, HEALTH & SAFETY AUDIT, COMPLIANCE AUDITS & MANAGEMENT SYSTEMS ASSESSMENTS	MOMBASA   KISUMU   NAKURU
JUN 2022	05-11 12-18 19-25 21-27 26 Jun – 2 Jul	<b>ACCR 202:</b> ENTERPRISE RISK MANAGEMENT, ADVANCED RISK-BASED INTERNAL AUDIT, DEVT & IMPLEMENTATION OF AN ERM FRAMEWORK, CRISIS MGT, BUSINESS CONTINUITY PLANNING & DISASTER RECOVERY	MOMBASA   KISUMU   NAKURU
JUL 2022	03-09 10-16 17-23 24-30	<b>ACCR 203:</b> VALUE FOR MONEY AUDIT, PROJECT MANAGEMENT & PROJECT RISK ANALYSIS	MOMBASA   KISUMU   NAKURU



## HUMAN RESOURCE AND SUPPLY CHAIN MANAGEMENT

**Overall Training Objective:** Achieve HR Practices That Attract and Retain The Right People in The Organization While Driving an Efficient and Productive Supply Chain/ Procurement System

### Benefits of CapaBuil Training

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## HUMAN RESOURCE AND SUPPLY CHAIN MANAGEMENT

DATE	WEEK	EVENT	VENUE
JAN 2022	02-08 09-15 16-22 23-29 30 Jan - 5 Feb	<b>HRM 101:</b> HUMAN RESOURCE GOVERNANCE & EFFECTIVE PERFORMANCE MANAGEMENT IN PRACTICE	MOMBASA   KISUMU   NAKURU
FEB 2022	06-12 13-19 20-26 27 Feb – 5 Mar	<b>SCM 201:</b> NEW PUBLIC PROCUREMENT LAW & ASSET DISPOSAL REGULATIONS 2020 ANALYSIS & IMPLEMENTATION	MOMBASA   KISUMU   NAKURU
MAR 2022	06-12 13-19 20-26 27 Mar – 2 Apr	<b>HRM 102:</b> THE FUTURE OF HR: HR PROCESSES, CULTURE AND CHANGE MANAGEMENT FOR LONG TERM ORGANISATIONAL SUCCESS	MOMBASA   KISUMU   NAKURU
APR 2022	03-09 10-16 17-23 24-30	<b>SCM 202:</b> AUDITING OF SUPPLY CHAIN MANAGEMENT FUNCTION, RISK MANAGEMENT & CONTRACT MANAGEMENT IN PRACTICE	MOMBASA   KISUMU   NAKURU
MAY 2022	01-07 08-14 15-21 29 May – 4 Jun	<b>HRM 103:</b> HR ADMINISTRATION & PERFORMANCE MONITORING IN THE DATA INTELLIGENCE AGE	MOMBASA   KISUMU   NAKURU
JUN 2022	05-11 12-18 19-25 21-27 26 Jun – 2 Jul	<b>SCM 203:</b> E-PROCUREMENT & IFMIS FOR SUPPLY CHAIN MANAGEMENT AND VALUE FOR MONEY ANALYSIS	MOMBASA   KISUMU   NAKURU
JUL 2022	03-09 10-16 17-23 24-30	<b>HRM 104:</b> IMPLEMENTATION OF THE KENYAN LABOUR LAWS AND INDUSTRIAL RELATIONS FRAMEWORKS	MOMBASA   KISUMU   NAKURU

## CUSTOMER SERVICE, DIGITAL MARKETING & ADMINISTRATIVE MANAGEMENT

**Overall Training Objective:** Explore and expand upon techniques and methods, and learn the critical skills required to get the work done on time, keep the office running at peak efficiency, and balance work and personal life.

**Benefits of CapaBuil Training**

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<b>CUSTOMER SERVICE, DIGITAL MARKETING &amp; ADMINISTRATIVE MANAGEMENT</b>			
DATE	WEEK	EVENT	VENUE
JAN 2022	02-08 09-15 16-22 23-29 30 Jan - 5 Feb	<b>OAM 101:</b> IMPLEMENTATION OF MODERN RECORDS MANAGEMENT & EFFECTIVE ARCHIVING TECHNIQUES	MOMBASA   KISUMU   NAKURU
FEB 2022	06-12 13-19 20-26 27 Feb – 5 Mar	<b>OAM 201:</b> EFFECTIVE OFFICE ADMINISTRATION, CUSTOMER SERVICE, DIGITAL MARKETING & SUPERVISORY SKILLS FOR MANAGEMENT TRAINING	MOMBASA   KISUMU   NAKURU
MAR 2022	06-12 13-19 20-26 27 Mar – 2 Apr	<b>OAM 202:</b> PUBLIC RELATIONS FOR EFFECTIVE ADMINISTRATION & CUSTOMER SERVICE EXCELLENCE	MOMBASA   KISUMU   NAKURU
APR 2022	03-09 10-16 17-23 24-30	<b>CSCE 102:</b> COMMUNICATION & WORK PERFORMANCE EFFECTIVE SKILLS FOR DRIVERS	MOMBASA   KISUMU   NAKURU
MAY 2022	01-07 08-14 15-21 29 May – 4 Jun	<b>OAM 301:</b> CLERICAL OFFICERS DEVELOPMENT SKILLS PRACTICAL TRAINING	MOMBASA   KISUMU   NAKURU
JUN 2022	05-11 12-18 19-25 21-27 26 Jun – 2 Jul	<b>OAM 401:</b> ADVANCED OFFICE MANAGEMENT, CUSTOMER SERVICE, EFFECTIVE ADMINISTRATION & SUPERVISORY SKILLS FOR MANAGEMENT	MOMBASA   KISUMU   NAKURU
JUL 2022	03-09 10-16 17-23 24-30	<b>CSCE 202:</b> CUSTOMER SERVICE, DIGITAL MARKETING EXCELLENCE & SUPERVISORY SKILLS MANAGEMENT FOR THE PUBLIC SECTOR	MOMBASA   KISUMU   NAKURU

**ANNUAL FLAGSHIP CPD EVENTS**

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**ANNUAL FLAGSHIP CPD EVENTS**

DATE	EVENT	NET COST	VENUE
JUNE 20-25	<b>GDPD 504: THE 3<sup>RD</sup> ANNUAL DATA PROTECTION REGULATION &amp; IMPACT ASSESSMENT CONFERENCE</b>	85,850	MOMBASA
JULY 11-16	<b>AWLT 102: THE 2<sup>ND</sup> AFRICA WOMEN LEADERSHIP, PFM &amp; BUSINESS EMPOWERMENT CONFERENCE</b>	85,850	MOMBASA
OCT 24-29	<b>APFCP 202: THE 3<sup>RD</sup> AFRICA PUBLIC FINANCE MANAGEMENT &amp; ACCOUNTABILITY ANNUAL CONFERENCE</b>	85,850	MOMBASA
NOV: 21-26	<b>WBLT 200: WOMEN EMPOWERMENT THROUGH BUSINESS SKILLS, FINANCE MENTORSHIP &amp; LEADERSHIP DEVELOPMENT</b>	85,850	MOMBASA
DEC: 05 - 10	<b>DSCE 702: THE 2<sup>ND</sup> ANNUAL SUPERCHARGE EXCEL &amp; POWER BI MASTER CLASS FOR SEASONED &amp; HEAVY EXCEL USERS</b>	95,850	MOMBASA